

## St. Peter Parish Council Meeting

May 25, 2011

Present: Father Karl, Susan Beaty, Donna Haarman, Jim Nurrenbern, John Neudecker, Kay Neudecker, Pat Smith, Jennifer Brady, Mike Pezold, Mary Otting, and Mike West

Absent: Carolyn Risch and Barb Middaugh

The meeting was called to order following an opening prayer and reflection on the weekend Gospel led by Father Karl.

The April, 2011 Parish Council meeting minutes were approved as presented.

### **Commission Reports:**

Administration Commission: Mary Otting was present to discuss the content of the report. Warren Hollrah has agreed to be the Chairperson for the 2011 Fall Festival. There has been no change in the status of the loan from the parish General Fund to the School Lunch Program since the last Parish Council meeting. The 2011/2011 fiscal year budget is nearly complete. Mary reported there are no major changes from the 2010/2011 fiscal year budget. St. Peter finances were reported to be in acceptable condition. The Parish intends to pay all end of fiscal year expenses. Unlike 2010, when a loan was necessary from the Diocese to cover the year end expenses.

Religious Education: Kay Neudecker was present to provide details of the report. Kay reported that Mr. Shannon Cerneka will assume his duties in July, 2011 as the St. Peter Middle School and High School youth Coordinator. Among others, responsibilities include religious and music education for St. Peter School middle school age children. Shannon's employment at St. Peter will be funded by a grant for the Jefferson City Diocese for this year. Funds for 2012 will come from a college fundraiser. Shannon will work approximately 22 hrs per week for St. Peter Parish. Thirteen (13) hrs per week for youth/school activities and nine hrs per week as our Parish youth Coordinator. The recent Confirmation ceremony/mass officiated by Monsignor Higley in the absence of Bishop Gaydos went very well. Many compliments on the appearance of our re-decorated Church.

Social Concerns: There was no Social Concerns report this month.

Worship and Spiritual Development: There was no Worship and Spiritual Development report this month.

School Board Report: Donna Haarman was present to provide the report. It was reported that a new gas shutoff feature on the stove in the kitchen will be installed in the near future. The school year ending 5/24/11 under the leadership of Principal Cindy Newman was declared a success. The Scrip Program is still in progress. Shawn Edgar is the new

President of the St. Peter School Advisory Board. It was reported that in an effort to increase the efficiency of School Lunch Program receipts from students some changes will be made in the recording and accounting of money received and outstanding receipts.

Maintenance Report: The Renewing Our Father's House project is well underway following the completion of phases one and two. To this date Father Karl reported that an additional \$21,425 is expected to be received, primarily from pledges. The new carpet has been installed. The only remaining possible expense included in the original Renewal Plan is modification of the overhead light fixtures in the Church. This item has not yet been resolved. Father Karl mentioned that if enough pledge money is left over after all bills are paid that we may pursue replacing the current windows in the Church with new energy efficient windows.

Father Karl reported that a circuit card was inexplicably removed from one the the HVAC units in the gymnasium. Removal of this circuit card renders the HVAC unit inoperable. A replacement circuit card is being pursued.

A sound specialist examined the sound system in the Church. The specialist set the controls of the system to the recommended values for our Church configuration. The specialist reported that our system is acceptable and in good working order. He recommended that we greatly reduce access to the sound system control panel as adjustment is not necessary. He mentioned that if adjustment is necessary then the system is in need of repair.

Finance Report: Mike West was present to provide information and answer questions. Overall, cash flow is acceptable at this time. No checks are being held and bills are being paid as they are received. Mike reported that our checking account is currently in the black and we are hopeful that we will be able to pay our end of calendar year expenses without having to take out a short term loan from the Diocese. As mentioned above, the budgeting process for the 2011-2012 calendar year is nearly complete.

Deanery Report: Pat Smith was present to provide details from the last meeting on 5/07/11. Pat provided details of the Jefferson City Diocese Mission Program. The focus of the program is evangelization. Pat mentioned that while many of the missions are focused outside of the borders of the USA, mission projects are also performed within the borders of the USA. If anybody is interested in mission work they are requested to contact the Parish office.

### **Old Business**

Renewing Our Father's House was discussed above. No other Old Business was discussed.

### **New Business**

We are currently reviewing several applications for the position of Parish Secretary. When filled the working hours will be M-F, 9:00 AM to 3:00 PM. Deb Jacobsen has decided to return to the classroom as the 7-8 grade Teacher.

The next meeting is Wednesday, 6/22/11 at 6:30 P.M.

Closing Prayer

Respectfully Submitted;

Jim Nurrenbern, Secretary