

# St. Peter Parish Council Meeting

August 24, 2011

Present: Father Frank, Pat Smith, Jim Nurrenbern, John Neudecker, Kay Neudecker, Mike Pezold, Mary Otting, Jennifer Brady, Carolyn Risch, Mike West, Joe Zimmerman, and Mike Birch

Absent: Sue Beaty (excused) and Barb Middaugh (excused)

The meeting was called to order following an opening prayer led by Father Frank.

The July, 2011 Parish Council meeting minutes were approved as presented.

## **Commission Reports:**

Administration Commission: Mary Otting was present to discuss the content of the report. Custodial services are now being performed by Mr. Joe Gunn. Joe is also taking care of many School maintenance needs. Efforts remain underway for establishing a Parish maintenance committee. Members of the K of C will be solicited for participation on this committee. Parish personnel are pursuing repair of the ice machine located in the Multi-Purpose Hall.

Religious Education: Kay Neudecker was present to answer questions and lead discussion from the report. The next Intergeneration Faith Formation (IFF) meeting was discussed. The Council discussed the change in Confirmation training from a biennial class to an annual class for high school Juniors. Confirmed high school Seniors will be encouraged to offer service to the church as a part of their continued faith formation.

Social Concerns: There was no Social Concerns report this month.

Worship and Spiritual Development: Carolyn Risch was present to discuss the content of the report. The Council approved Carolyn's recommendation to post signs near the sanctuary on Tuesdays during Eucharistic Adoration to remind parishioners and guests of the need to keep voices and other unnecessary sounds down.

School Board Report: Mike Birch was present to provide a report from the School Advisory Board. St. Peter school classes resumed on 8/24/11. SMART boards are up and operational. The school Lunch Program was discussed. Lunch prices are being evaluated and compared with food and preparation costs to determine if adjustment is necessary. Results should be provided at the September, 2011 Parish Council meeting. It was noted that St. Peter School Teachers are supervising the children participating in the After School Care Program.

Maintenance Report: Father Frank mentioned that we will be buying a new Mass Hymn Board to display hymn numbers to be sung during Mass. Money for this purchase will be coming from remaining balance from the Renewing Our Father's House fund.

Finance Report: Mike West and Joe Zimmerman were present to provide information and answer questions. Overall, cash flow is acceptable at this time and we have a checking account balance of \$300. The property insurance bill has been paid in its entirety and no checks are being held at this time. Father Frank is looking into installation of a new Parish wide telephone system that will save money for long distance telephone calls. The budget for the 2011-2012 fiscal year was approved on 8/17/11. If cash flow remains steady, we anticipate placing \$17,000 into an emergency fund this year. This is something we have not had in a really long time. It was reported to the parish that \$5,642 will be turned over to the Parish from the Scrip Program.

Deanery Report: Pat Smith was present to provide the details of this report. Pat mentioned that Phase one of the Diocesan evaluation will begin on 1/01/12 and will end on 3/31/12. The Diocese has provided a questionnaire to our and each Parish of the Diocese. The questionnaire asks directed questions concerning the allocation of Priests and other resources throughout the Diocese.

### **Old Business**

As mentioned above, a new Hymnal number board to be placed in the front of Church will be purchased in the near future. The Council discussed installation of a monitor/alarm system for the walk-in freezer located in the Multi-Purpose Hall. Twice in the last two years losses have been realized as the freezer has failed in the summer and it was too late to save the food upon discovery of the condition. The alarm will sound locally when the temperature in the freezer goes above the normal value but still at a freezing temperature.

### **New Business**

Discussion regarding implementation of the Parish Pastoral Plan took place. The status of specific action items was discussed as some items are already in progress and how on-going specific action items will be incorporated into Parish programs in the future.

Council Member Sue Beaty submitted a recommendation to add a specific action to the Parish Pastoral Plan. The Council accepted the recommendation under the category of 'Increase Parish Involvement'. Specific action includes creation of Parish "adoption" opportunities allowing members of our Parish to "adopt" areas of responsibility around the Parish. Sue Beaty is the Sponsor.

Council Member Mike Pezold submitted recommendations for the Parish Pastoral Plan with regard to 'Communications'. Mike suggested that a copy of the agenda for the upcoming Parish Council meeting be placed on the Bulletin Board in back of Church by the weekend before the Parish Council meeting allowing members of the Parish to review

the agenda before the meeting occurs. The Council accepted this recommendation. Mike next recommended that achievements of St. Peter Parish children be distributed to the Parish. Following discussion, Mike Birch took action to present this recommendation to the School Advisory Board for consideration. News from the School for installation on the Bulletin Board, Sunday Bulletin, or on the Parish website will be issued through the School Office. Similar information for distribution from the Parish at large will be issued through the Parish Office.

Father Frank mentioned that a check for \$2,000 was issued to the Diocese as an advance to/for our youth group so 4 of them (with chaperones) could go to the NCYC teen convocation in Indianapolis in November. The money was due to be paid in full (\$3,500) by September 1st. They only had \$1,500--so, upon their request, St. Peter agreed to advance them the remaining funds with the proviso that they pay the money back to the Parish by the end of the school year. The money went to the Diocese because it is cutting one check for all the kids going from the whole diocese.

The next meeting is Wednesday, 9/22/11 at 6:30 P.M.

Closing Prayer

Respectfully Submitted;

Jim Nurrenbern, Secretary